

# PT50 - Quota Overview - Display Deductions from Quota Entitlements

1. Within the transaction code PT50, select *All* on the **Selection dates** tab.

Personnel No. 150827  
 Name Linda Apple  
 Personnel area 1501 Transportation Cost Center 0000150000 DOT SUSP  
 EE subgroup B1 FT S-FLSAOT Perm WS rule I24W24FX MTWHF5aS

Selection dates Absence quotas Accrual information Attendance quotas

General Overview

Quota type	Entitlement	Remaining	Unit
Absence quotas	181.01000	100.83000	Hours

Selection intervals

Deduction period 01/29/1979 - 12/31/9999  
 Validity period 01/29/1979 - 12/31/9999  
 Generation period 01/29/1979 - 12/31/9999

From today Current Period Calendar year **All**

2. Choose the **Absence quotas** tab.

Personnel No. 150827  
 Name Linda Apple  
 Personnel area 1501 Transportation Cost Center 0000150000 DOT SUSP  
 EE subgroup B1 FT S-FLSAOT Perm WS rule I24W24FX MTWHF5a

Selection dates **Absence quotas** Accrual information Attendance quotas

3. Click the **Expand** button found at the bottom of the **Absence quotas** tab (if not already expanded).

Expand

4. Highlight any non-summary line which has hours in the *Requested* column by clicking the button to the left of the line. **Vacation Leave** is selected in this example.

	AbQuotaTyp	Quota text	Unit	Entitl.	Rem.	Requested	Compens.
Totals row							
	10	Vacation Leave	Hours	61.08000	40.30000	20.78000	0.00
				33.08000	12.30000	20.78000	0.00
				28.00000	28.00000	0.00000	0.00

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- Click the **Deduction** button found at the bottom of the **Absence quotas** tab.


The screenshot shows the PT50 Quota Overview interface. At the top, there are three numerical fields: 8.00000, 0.00000, and 8.00000. Below these is a 'Selection intervals' section with two rows: 'Validity period' and 'Deduction period', both showing the range '01/29/1979 - 12/31/9999'. At the bottom, there is a row of four buttons: 'Collapse', 'Entitlement', 'Deduction', and 'Quota record'. The 'Deduction' button is highlighted with a blue rectangular box.

- Review the Quota Deduction details as appropriate. In this example, the employee's absences on 12/27, 12/28, 1/4 and 1/8 have deducted from the employee's Vacation Leave quota. The hours for each day are displayed.

The screenshot shows a window titled 'Display Quota Deduction'. It contains a table with the following data:

Date	IT text	A/A type	Deduction	Unit
12/27/2007	Absences	9000	7.70000	Hours
12/28/2007	Absences	9000	8.00000	Hours
01/04/2008	Absences	9000	0.08000	Hours
01/08/2008	Absences	9000	5.00000	Hours

At the bottom of the window, there are two small icons: a green checkmark and a red X.

- Click  to close the deduction summary window.
- Review other quota deductions as necessary.